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**City of Charleston, MO**

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**Charleston City Council  
Special Called Meeting  
March 19, 2020**

**Meeting Minutes**

**Call to Order:** The meeting was called to order at 9:00 am by Mayor Pro-Tem Jackie Whiteside. Also present were Council members Phil Halter, Jack Feezor, and Tommy Butler along with City Manager Richard Goode, City Attorney Michael O'Rourke, City Clerk Stefanie Self, DPS Director Robert Hearnese, and Public Works Director David Harris. Mayor Patrick Farmer was unable to attend.

**Update on Corona Virus Concerns:** City Manager Richard Goode briefly reviewed the impact of corona virus concerns and actions on future city sales tax revenues and diesel fuel tax revenues. He advised that an immediate freeze had been placed on all capital improvement purchases that had been planned for the new budget year and that the city is now operating strictly on as "as needed" basis with no extra purchases of any kind. He also advised that he is considering delaying annual city employee pay adjustments, which are usually done at the beginning of May, but is not taking this action yet.

**Bill No. 3838 / Ordinance No. 2978; Revision of Municipal Code Chapter 225:** City Attorney Michael O'Rourke briefly reviewed the need to revise Chapter 225 of the Municipal Code and reviewed the basics of the Emergency Management language and what happens when the Mayor signs an emergency declaration. After brief discussion, Phil Halter made a motion to approve the proposed change to the Municipal Code, Tommy Butler seconded, and the motion was approved unanimously. Under the new ordinance language, the City Manager, Director of Public Safety, Director of Public Works, and the Mayor serve as the Emergency Management Organization.

**Future Meetings:** City Manager Richard Goode suggested that, until further notice, City Council be prepared to meet each Tuesday morning at 8:30 am beginning on March 31 just to keep everyone in the loop about what is taking place in town and what steps the city is taking. If a meeting is not necessary in a particular week, it can be cancelled. All present agreed to this arrangement.

There being no further business, the meeting was adjourned at 9:30 am.

  
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City Clerk

  
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City Clerk

  
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Mayor

  
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Presiding Officer